

**REGULAR TERM
REGULAR SESSION
AUGUST 26, 2025**

On this the 26th day of August, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, in the Jackson County Commissioners' Courtroom of the Jackson County Courthouse, Jackson County, Texas., with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from August 12, 2025 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Frenzel, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY 2025 Budget, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider Resolution and Multiple Use Agreement to add two areas for the placement of trailer mounted License Plate Readers/Speed System (LPR's) on state highway rights-of-way in Jackson County Texas, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve Resolution and Multiple Use Agreement to add two areas for the placement of trailer mounted License Plate Readers/Speed System (LPR's) on state highway rights-of-way in Jackson County Texas.

Clerk's Note: A copy of the resolution and multiple use agreement on file among exhibits of Commissioners' Court.

Consider giving permission to Texana Arts Council & Edna Business Association to use County property for the Texana Fest on October 18, 2025, and take any necessary action.

Shelley Srp was present in court to request the use of County property for the Texana Fet on October 18th.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve permission to the Texana Arts Council & Edna Business Association to use County property for the Texana Fest on October 18, 2025. Motion carried.

Clerk's Note: A copy of the flyer on file among exhibits of Commissioners' Court.

August 26, 2025

APPROVED

Consider County Clean-Up day set for Saturday, October 4, 2025 at the Transfer Station, and take any necessary action.

Michael Luera with the transfer station was present in court to discuss the County clean up day on October 4, 2025 and the ticket system used for the event.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the County Clean-Up day set for Saturday, October 4, 2025 at the Transfer Station with ticket pick up to be at both the Transfer Station and in the County Judge's Office (excluding the lunch hour) from Tuesday September 16th through October 3rd, 2025. Motion carried.

Clerk's Note: A copy of the flyer on file among exhibits of Commissioners' Court.

Consider Application for County Road Crossing (Overhead Utilities) with NRTC Broadband Solutions, Jackson Electric Cooperative, Inc. on County Roads 452, 453, 459, 460, 463, 464, 466, and 467, Precinct 4, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the application for County Road Crossing (Overhead Utilities) with no fee, with NRTC Broadband Solutions, Jackson Electric Cooperative, Inc. on County Roads 452, 453, 459, 460, 463, 464, 466, and 467, Precinct 4. Motion carried.

Clerk's Note: A copy of the application on file among exhibits of Commissioners' Court.

Consider 2025-2026 Holiday Schedule for the Transfer Station, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the 2025-2026 Holiday Schedule for the Transfer Station. Motion carried.

Clerk's Note: A copy of the schedule is on file among exhibits of Commissioners' Court.

Receive certification of 2025 Cybersecurity Awareness Training and approve Cybersecurity Awareness Training for 2026 with Texas Association of Counties (TAC), and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to receive the certification of 2025 Cybersecurity Awareness Training and approve Cybersecurity Awareness Training for 2026 with Texas Association of Counties (TAC). Motion carried.

Clerk's Note: A copy of the certification on file among exhibits of Commissioners' Court.

Consider Cellebrite Inseyets subscription with 15 unlocks revised to include training in the amount of \$19,821.05 to be paid for using 2026 OPLS grant funds if awarded, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the Cellebrite Inseyets subscription with 15 unlocks revised to include training in the amount of \$19,821.05 to be paid for by using 2026 OPLS grant funds or unallocated if grant not awarded. Motion carried.

Clerk's Note: A copy of the price quote on file among exhibits of Commissioners' Court.

Consider purchasing gun optics, mounts, and accessories with SB22 funds in the amount of \$10,970, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the purchase of gun optics, mounts, and accessories from Mr. Money Pawn LLC to be paid with SB22 funds in the amount of \$10,970. Motion carried.

Clerk's Note: A copy of the quote on file among exhibits of Commissioners' Court.

Consider quotes for replacing the mini split system in the Courthouse Server Room and purchasing 2 mini-splits for the emergency storage containers, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the quote with Efficiency Air, Inc. for replacing the mini split system in the Courthouse Server Room and purchasing two mini-splits for the emergency storage containers. Motion carried.

Clerk's Note: A copy of the quotes on file among exhibits of Commissioners' Court.

APPROVED

Receive District Judges order setting salaries of the Auditor's Office for the fiscal year 2026 and the Court Reporters for calendar year 2026.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel to receive District Judges order setting salaries of the Auditor's Office for the fiscal year 2026 and the Court Reporters for calendar year 2026. Motion carried.

Clerk's Note: A copy of the order on file among exhibits of Commissioners' Court.

Accept, certify, and budget the Victim Coordinator and Liaison Grant (VCLG) from the Office of the Attorney General for the grant year September 1, 2025 — August 31, 2026.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to Accept, certify, and budget the Victim Coordinator and Liaison Grant (VCLG) from the Office of the Attorney General for the grant year September 1, 2025 — August 31, 2026. Motion carried.

Clerk's Note: A copy of the grant contract on file among exhibits of Commissioners' Court.

Set date and time for Public Hearing on FY 2026 Budget.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to Set date and time for Public Hearing on FY 2026 Budget on September 9, 2025 at 9am. Motion carried.

Receive Unaudited Financial Statements as of and for the period ending July 31, 2025.

A motion was made by Judge Sklar, seconded by Comm. Karl, to Receive Unaudited Financial Statements as of and for the period ending July 31, 2025. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

Consider Treasurers' Report for month of July, and take any necessary action.

Mary Horton, Treasurer, submitted the Treasurer's Report for the month of July to the Court.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the Treasurer's report. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were two court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to pay the County and Precinct bills and court order. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Martin to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL
CHANGES
August 26, 2025**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Larson, Lane	Emergency Management	Re-eval of position	\$27.84	\$28.84	08/30/2025
Siecko, Christy	Auditor	Full time	\$15.00	\$18.00	08/30/2025
Alaniz, Nicolette	Sheriff	Full time	\$18.00	\$18.00	08/31/2025
Jones, Jessica	Sheriff	Re-eval of position	\$22.64	\$23.75	08/31/2025
Zarate, Gabrielle	SB22-Rural LE Salary Assistance Grant	Full time	\$18.00	\$18.00	08/31/2025
Miska, Becky	AgriLife Extension County Clerk Records	Re-eval of position	\$19.22	\$20.50	08/30/2025
Peters, Kayla	Management	Part time	\$0.00	\$14.00	09/02/2025

APPROVED

Receive various county reports, news and information.

Tara Timberlake reported on issues in the jail including AC, plumbing and smoke detector system issues.

Sheriff Boone updated the Court regarding a recent drug bust.

Success of the County Health Fair was discussed and winners were chosen for door prizes.

Mary Horton notified the Court of a supervisor training to be given by TAC on October 14th.

Commissioner Court meetings will now be required to be posted three business days in advance instead of 72 hours in advance, beginning September 1st.

ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 10:03 a.m.

Meeting **ADJOURNED**

APPROVED this the 9th day of September 2025.

Jill Sklar
County Judge

ATTEST:

Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

APPROVED

August 26, 2025